

## MUSEUM PASS POLICY

### ONE-TIME-USE PASSES (NON-RETURNABLE)

A limited number of one-time-use passes have been purchase for the benefit of library district residents only. These passes may be used at any time during the year in which they are issued in accordance with the rules of the individual museum. They do not have to be returned to the library after use.

These one-time-use passes may be obtained, free of charge, by library district residents, over 18 years of age, who have a Gold Coast Public Library card in good standing.

A lottery system will be implemented to allow for the equitable distribution of these one-time-use passes. Multiple drawings will be held over a period of time for these one-time-use passes for each museum. Lottery tickets will remain active for subsequent drawings until selected. Library district resident cardholders are allowed one entry per address/family/household for each museum lottery drawing. Additional and invalid entries may be purged.

One-time-use passes will be awarded to a family/household only once for each museum. A list of winning addresses/families/households will be maintained.

The number of persons admitted with each ticket varies, subject to the rules of the individual museum. To accommodate these variations, the number of tickets distributed for each museum will vary, and will be determined by the Library. The Library will not provide additional funds for admission beyond the set number of tickets issued.

Winning cardholders will be given a week to pick up the tickets in person, with a valid ID/library card. Unclaimed tickets will be returned to the lottery pool.

Lost tickets will not be replaced.

Patrons are responsible for checking with the museum to confirm hours, directions, parking, and current exhibits.

Adopted May 21, 2008